



2016 AME Excellence Award Intent to Apply Form

Plant name

Address

Number of employees

Square footage of plant

Year plant began current operation

SENIOR OFFICIAL OF PLANT

Name

Title

Phone

Cell

Email

CONTACT FOR APPLICATION

Name

Title

Phone

Cell

Email

NAICS code:

To find your NAICS code go to: www.naics.com

PLANT APPLICATION AGREEMENT (please sign)

Print name

Cell

Date

Signature

PLANT APPLICATION AGREEMENT

We understand that our application will be confidentially examined by AME assessors and members of the AME Awards Council (all have signed non-disclosure agreements).

If selected for an AME Plant Assessment site visit, our company will pay the related fees for the assessment team visit to verify and clarify the Achievement Report.

Please note: The \$3,000 application fee is due with your Achievement Report. Lastly, if the plant receives the AME Excellence Award, the plant will hold an AME workshop within eighteen months of receipt of the award.

This Intent to Apply form and **Plant Profile** may be submitted to the AME office at any time but must be received no later than **Friday, January 29, 2016**.

Upon completion, please email this form to **Jerri Strohmeyer** at jstrohmeyer@ame.org or fax it to **224-387-3370**.

You can also mail it to:
**3701 Algonquin Road, Ste. 225,
Rolling Meadows, IL 60008-3150.**

For further information contact **Jerri** at **224-232-5980** ext. **222** or visit ame.org/excellence-awards.



2016 AME Excellence Award Intent To Apply Plant Profile

PLEASE REVIEW AND INCLUDE THE PLANT PROFILE

(must be submitted with Intent to Apply form)

Plant Profile

A two to three page

Plant Profile must accompany the **Intent to Apply form**.

Please use the following format. Briefly summarize your plant using the following headings:

FACILITY OVERVIEW:

Name of plant, location, square footage of facility, customers/markets served, number of shifts/days per week operating, union/non-union, public or private firm.

PRODUCT(S):

Describe number and types of products produced at this site.

PROCESS(ES):

Describe the primary processes that take place in the facility (e.g. R&D, sales and customer service, supply chain, machining, assembly, test/burn-in, packaging/shipping, field service/repair).

NUMBER OF EMPLOYEES:

Indicate the number of employees at the site and describe the breakdown of the workforce in terms of direct labor, management, administrative staff, etc.

CORPORATION OVERVIEW:

Indicate if the plant is a stand-alone organization or part of a larger corporation. If part of a larger organization, provide a brief overview of the parent organization and how this plant fits into the overall organization.

SHARED LEARNING:

AME's mission is "to inspire commitment to enterprise excellence through shared learning and access to best practices."

Please respond to the following statements that support the AME mission:

- Briefly describe your improvement journey (e.g. lean, six sigma, etc.).
- Briefly describe two or three best practices at your plant that could be applicable to other AME member companies.
- Briefly describe what other companies might learn from your key achievements and results.

POTENTIAL SITE VISIT DATES:

The site assessment visit runs approximately two days and will be conducted in **late May to mid-July**. Please let us know your first, second and third choices for dates if your site is selected for a site visit. The dates are not required in your initial Intent to Apply but should be part of your profile description in the Achievement Report submitted.

Note:

The **Intent to Apply form** and the **Plant Profile MUST** be included at the front of your plant's Achievement Report—it can be amended.

Submission of the Intent to Apply form and Plant Profile are due Friday, January 29, 2016.

Prior to submitting your Achievement Report on March 14, 2016, there is a \$3,000 application fee.