



**The AME Excellence Award recognizes North American manufacturing or healthcare organizations that have demonstrated excellence in manufacturing and business operations.** The application requirement for 2019 is for a single plant or operating unit, including “maintenance, repair and overhaul” operations or a hospital in either the public or private sector. The AME Excellence Award criteria details a lean systems model for enterprise excellence. The primary focus of the award is to acknowledge continuous improvement, best practices, creativity and innovation. This award supports AME’s mission of inspiring commitment to enterprise excellence by identifying “Pearls of Excellence” or best practices to share with other AME members.

### Application Requirements

**To apply for the AME Excellence award, begin by completing the Intent to Apply and Plant Profile.**

Send the completed information to [excellenceaward@ame.org](mailto:excellenceaward@ame.org) by the extended deadline of February 22, 2019.

Your entire application consists of the:

- [Intent to Apply form](#)
- [Plant Profile](#)
- Self-assessment [AME Lean Sensei® score or Self-Assessment AME Lean Sensei for Hospitals score](#)
- [Achievement Report using the AME template](#)

### AME Lean Sensei

We suggest applicants gather their team and review the AME Lean Sensei questions. Keep in mind the Award Criteria as you reach consensus scores on the 60 Lean Sensei questions.

Once you have gained consensus, complete the self-assessment using the Excel version of the AME Lean Sensei (*Sensei*). You can download the Excel version of the *Sensei* at [www.ame.org/lean-sensei](http://www.ame.org/lean-sensei).

### Achievement Report

You support the scores in the Sensei with a written Achievement Report. Use descriptions and pictures to provide evidence to support your self-assessment score. Please use the [Achievement Report template](#).



## ELIGIBILITY TO APPLY FOR THE AME EXCELLENCE AWARD

**MANUFACTURING PLANT:** The application entity is a single plant (facility) in the United States, Canada or Mexico. Applicants doing maintenance, repair and overhaul in either the private or public sector are eligible. The plant should have been in operation for a minimum of three years. Award eligibility must be delineated as “manufacturing” by the North American Industry Classification System (NAICS) ([www.census.gov/eos/www/naics/](http://www.census.gov/eos/www/naics/)).

Questions regarding eligibility can be forwarded to the AME office. **AME members can contact the AME office if they wish to have one of their international affiliate operations apply.** Please note *as an experiment we will also accept applications from healthcare service providers (hospitals) to try expanding our applicant base.* Final decisions regarding AME Excellence Award recipients are made by the AME Awards Council.

**HOSPITAL:** The applying organization may be in either the public or private sector.

## TIMELINE FOR THE EXCELLENCE AWARD

Intent to Apply and Plant Profile are due February 22, 2019. Completed Excel version of the Lean Sensei and The Achievement Report are due March 19, 2019. Download the latest Excel version of the Lean Sensei at [ame.org/lean-sensei](http://ame.org/lean-sensei). Assessment site visits will be conducted late May through mid-July 2019. Applicants will be notified of results by August 10, 2019. AME will present the award to recipients at the applicant’s site and also provide recognition at the AME International Conference in Chicago, IL, Nov. 4 - 7, 2019.

## CONFIDENTIALITY AND NON-DISCLOSURE

All members of the AME Awards Council and all AME assessors have signed confidentiality and non-disclosure agreements. The AME Excellence Award also has a clear policy and process to ensure that conflicts of interest are avoided.

## THE APPLICATION FEE IS \$4,000.

The fee must be submitted prior to, or along with, your completed workbook and supporting documentation which is due March 19, 2019. Applications received without the application fee will not be considered.

## PLANT ASSESSMENT FEE

The assessment site visit fee will vary depending upon the size and scope of the plant. For a small applicant (less than 300 employees) assessment site visit, the team will generally consist of three assessors. Medium-sized sites will require a team of



four to five. Large sites may require a team of six to seven assessors. This fee will generally run between \$6,000 and \$12,000. For sites outside of North America there is a flat fee of \$4,000, plus the out-of-pocket cost for the assessment team's travel. Applicants will be notified of the fee prior to the assessment site visit. Fees for site visits cover the travel costs for assessors, as well as other directly-related costs for the awards program.

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