



The AME Excellence Award recognizes North American manufacturing or health care organizations that have demonstrated excellence in manufacturing and business operations. The application requirement for 2021 is for a single plant or operating unit, including “maintenance, repair and overhaul” operations or a hospital in either the public or private sector. The AME Excellence Award criteria details a lean systems model for enterprise excellence. The primary focus of the award is to acknowledge continuous improvement, best practices, creativity and innovation. This award supports AME’s mission of inspiring commitment to enterprise excellence by identifying “Pearls of Excellence” or best practices to share with other AME members.

## **APPLICATION REQUIREMENTS**

To apply for the AME Excellence Award, begin by completing the Intent to Apply and Plant Profile.

Send the completed information to [excellenceaward@ame.org](mailto:excellenceaward@ame.org) by the deadline of **March 1, 2021**.

Your entire application consists of the:

- [Intent to Apply form](#)
- [Plant Profile](#)
- Self-assessment [AME Lean Sensei® score or Self-Assessment AME Lean Sensei® for Hospitals score](#) (note: We only need the scores. Evidence inside the spreadsheet is for your internal use and there is no need to fill it out for AME)
- [Achievement Report using the AME template](#)

### **AME Lean Sensei®**

We suggest applicants gather their team and review the AME Lean Sensei® questions. Keep in mind the Award Criteria as you reach consensus scores on the 60 Lean Sensei® questions.

Once you have gained consensus, complete the self-assessment using the Excel version of the AME Lean Sensei®. You can download the Excel version of the AME Lean Sensei® at [www.ame.org/leansensei](http://www.ame.org/leansensei).

### **Achievement Report**

You support the scores in the AME Lean Sensei® with a written Achievement Report. Use descriptions and pictures to provide evidence to support your self-assessment score. There is no need to also include that information in the Lean Sensei® Excel file. Please use the [Achievement Report template](#).



## **ELIGIBILITY TO APPLY FOR THE AME EXCELLENCE AWARD**

### **Manufacturing Plant**

The application entity is a single plant (facility) in the United States, Canada or Mexico. Applicants doing maintenance, repair and overhaul in either the private or public sector are eligible. The plant should have been in operation for a minimum of three years. Award eligibility must be delineated as “manufacturing” by the North American Industry Classification System (NAICS) ([www.census.gov/eos/www/naics/](http://www.census.gov/eos/www/naics/)).

Questions regarding eligibility can be forwarded to the AME office. **AME members can contact the AME office if they wish to have one of their international affiliate operations apply.** Please note *we will also accept applications from health care service providers (hospitals)*. Final decisions regarding AME Excellence Award recipients are made by the AME Awards Council.

### **Hospital**

The applying organization may be in either the public or private sector.

## **TIMELINE FOR THE EXCELLENCE AWARD**

**March 1, 2021** – Intent to Apply and Plant Profile are due

**April 5, 2021** – Completed Excel version of the AME Lean Sensei® and the Achievement Report are due. Download the latest Excel version of the Lean Sensei® at [ame.org/leansensei](http://ame.org/leansensei) and the Achievement Report template.

**Late-May through mid-July 2021** – Plant assessment site visits will be conducted

**August 2021** – Applicants will be notified of final results (typically ~45 days after site visit)

**September-October, 2021** – Recognition at the applicant’s site (applicant covers travel costs)

**October 18-21, 2021** – Recognition at the 37<sup>th</sup> annual AME International Conference in Atlanta, Georgia (applicant covers travel costs)

At this point in time, we do not know if these activities will take place virtually or in-person with a physical on-site presence.

## **CONFIDENTIALITY AND NON-DISCLOSURE**

All members of the AME Awards Council and all AME assessors have signed confidentiality and non-disclosure agreements. The AME Excellence Award also has a clear policy and process to ensure that conflicts of interest are avoided.

## **APPLICATION FEE**

The application fee varies based on the applicant's affiliation with AME. The fees are:

- Members: \$2,000
- Non-members: \$3,000
- AME Consortia or Champions Club Members: \$1,500

The application fee must be submitted prior to, or along with, your completed workbook and supporting documentation which is due April 1, 2021. Applications received without the application fee will not be considered.



## **PLANT ASSESSMENT FEE**

The assessment site visit fee will vary depending upon the size and scope of the plant. For a small applicant (less than 300 employees) assessment site visit, the team will generally consist of three assessors. Medium-sized sites will require a team of four to five. Large sites may require a team of six to seven assessors. Travel expenses may run between \$1,000-\$2,500 depending on the location of your facility. Total costs will generally run between \$8,000-\$15,000. Applicants will be notified of the fee and travel estimate prior to the assessment site visit. Fees for site visits cover the awards program costs.