



**The AME Excellence Award recognizes North American manufacturing or healthcare organizations that have demonstrated excellence in manufacturing and business operations.** The application requirement for 20212 is for a single plant or operating unit, including “maintenance, repair and overhaul” operations or a hospital in either the public or private sector. The AME Excellence Award criteria details a lean systems model for enterprise excellence. The primary focus of the award is to acknowledge continuous improvement, best practices, creativity and innovation. This award supports AME’s mission of inspiring commitment to enterprise excellence by identifying “Pearls of Excellence” or best practices to share with other AME members.

### Application Requirements

**To apply for the AME Excellence award, begin by completing the Intent to Apply and Plant Profile.**

Send the completed information to [excellenceaward@ame.org](mailto:excellenceaward@ame.org).

Your entire application consists of the:

- Intent to Apply form
- Plant Profile
- Self-assessment AME Lean Sensei® score or Self-Assessment AME Lean Sensei for Hospitals score (we only need the scores, evidence inside the spreadsheet is for your internal use, no need to fill out for AME)
- Achievement Report using the AME template

This documentation is available on the AME website at <https://www.ame.org/excellence-awards>

### AME Lean Sensei

We suggest applicants gather their team and review the AME Lean Sensei questions. Keep in mind the Award Criteria as you reach consensus scores on the Lean Sensei questions.

Once you have gained consensus, complete the self-assessment using the Excel version of the AME Lean Sensei. You can download the Excel version of the AME Lean Sensei at [www.ame.org/lean-sensei](http://www.ame.org/lean-sensei).

Please note: The AME Lean Sensei is only available to members. If you are not yet a member but are interested in pursuing the AME Excellence Award, please contact [excellenceaward@ame.org](mailto:excellenceaward@ame.org) to request access.

### Achievement Report

You support the scores in the Sensei with a written Achievement Report. Use descriptions and pictures to provide evidence to support your self-assessment score. There is no need to also include that information in the Lean Sensei Excel file. Please use the Achievement Report template available at <https://www.ame.org/excellence-awards>.



## ELIGIBILITY TO APPLY FOR THE AME EXCELLENCE AWARD

**MANUFACTURING PLANT:** The application entity is a single plant (facility) in the United States, Canada or Mexico. Applicants doing maintenance, repair and overhaul in either the private or public sector are eligible. The plant should have been in operation for a minimum of three years. Award eligibility must be delineated as “manufacturing” by the North American Industry Classification System (NAICS) ([www.census.gov/eos/www/naics/](http://www.census.gov/eos/www/naics/)).

Questions regarding eligibility can be forwarded to the AME office. **AME members can contact the AME office if they wish to have one of their international affiliate operations apply.** Please note *we will also accept applications from healthcare service providers (hospitals)*. Final decisions regarding AME Excellence Award recipients are made by the AME Awards Council.

**HOSPITAL:** The applying organization may be in either the public or private sector.

## TIMELINE FOR THE EXCELLENCE AWARD

Applications are now considered on a rolling basis. Intent to Apply, Plant Profile, Excel version of the Lean Sensei, and The Achievement Report are all necessary to consider your application. Download the latest Excel version of the Lean Sensei at [ame.org/lean-sensei](http://ame.org/lean-sensei). Assessment site visits are typically conducted in late May through mid-July. Applicants will be notified of results on a rolling basis and typically no later than the end of August. AME will present the award to recipients at the applicant’s site and also provide recognition at the AME International Conference.

## CONFIDENTIALITY AND NON-DISCLOSURE

All members of the AME Awards Council and all AME assessors have signed confidentiality and non-disclosure agreements. The AME Excellence Award also has a clear policy and process to ensure that conflicts of interest are avoided.

**THE APPLICATION FEE IS \$2,000 members (\$3,000 for non-members; \$1,500 for consortium members or Champion member companies).** The fee must be submitted prior to, or along with, your completed workbook and supporting documentation. Applications received without the application fee will not be considered.

## PLANT ASSESSMENT FEE

The assessment site visit fee is \$5,000, plus any travel out of pocket costs for the assessors. For a small applicant (less than 300 employees) assessment site visit, the team will generally consist of three assessors. Medium-sized sites will require a team of four to five. Large sites may require a team of six to seven assessors. Travel expenses may run between \$1,000 to \$2,500 depending on the location of your facility. Total costs will generally run between \$8,000 and \$15,000. Applicants will be notified of the fee and travel estimate prior to the assessment site visit. Fees for site visits cover costs for the awards program.