

AME MANUFACTURING EXCELLENCE AWARD

2014 Intent to Apply Form

This Intent to Apply Form and the Plant Profile outlined on the other side may be submitted to the AME office at any time but must be received no later than Friday, January 31, 2014.

APPLICATION

Plant Name _____

Address _____

Number of Employees _____ Square Footage of Plant _____

Year Plant Began Current Operation _____

SENIOR OFFICIAL OF PLANT

Name _____ Title _____

Phone _____ Cell _____

Email _____

CONTACT FOR APPLICATION

Name _____ Title _____

Phone _____ Cell _____

Email _____

North America Industry Classification Code(s) for Manufacturing Product _____

See <http://www.census.gov/epcd/naics02/naico602.htm> for Code Listing in Manufacturing.

PLANT APPLICATION AGREEMENT

We understand that our Application will be confidentially examined by AME Assessors and members of the AME Awards Council (all have signed Non-Disclosure Agreements). If selected for an AME Plant Assessment site visit, our company will pay the related fees for the Assessment Team visit to verify and clarify the Achievement Report. Lastly, if the Plant receives the AME Manufacturing Excellence Award, the Plant will hold an AME Workshop within two years of receipt of the award.

Signature _____ Date _____

Print Name _____ Cell _____

Upon completion, please e-mail this form to Susan Chandler at schandler@ame.org or fax it to 224-232-5981. You can also mail it to her at 3701 Algonquin Road, Ste. 225, Rolling Meadows, IL 60008-3150. For further information contact Susan at 224-232-5980 Ext. 222 or visit ame.org/awards.

TURN THE PAGE OVER FOR PLANT PROFILE REQUIREMENTS

(must be submitted together with Intent to Apply document)



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PLANT PROFILE

A 2- to 3-page Plant Profile must accompany the Intent to Apply form. Please use the following format. Briefly summarize your plant using the following headings:

FACILITY OVERVIEW: Name of plant, location, square footage of facility, customers/markets served, number of shifts/days per week operating, union/non-union, public or private firm.

PRODUCT(S): Describe number and types of products produced at this site.

PROCESS(ES): Describe the primary processes that take place in the facility (e.g. R&D, Sales and Customer Service, Supply Chain, Machining, Assembly, Test/Burn-in, Packaging/Shipping, Field Service/Repair).

NUMBER OF EMPLOYEES: Indicate the number of employees at the site and describe the breakdown of the workforce in terms of direct labor, management, administrative staff, etc.

CORPORATION OVERVIEW: Indicate if the plant is a stand-alone organization or part of a larger corporation. If part of a larger organization, provide a brief overview of the parent organization and how this plant fits into the overall organization.

SHARED LEARNING: AME's Mission is "to inspire commitment to enterprise excellence through shared learning and access to best practices." Please respond to the following statements that support the AME Mission:

- Briefly describe your improvement journey (e.g. Lean, Six Sigma, etc.).
- Briefly describe 2 or 3 best practices at your Plant that could be applicable to other AME member companies.
- Briefly describe what other companies might learn from your key achievements and results.

POTENTIAL SITE VISIT DATES: The site assessment visit runs approximately two days and will be conducted between late May to mid-July. Please let us know your first, second, and third choices for dates if your site is selected for a site visit. The dates are not required in your initial "Intent to Apply" but should be part of your Profile description in the Achievement Report submitted.

NOTE: The Intent to Apply form and the Plant Profile **MUST** be included at the front of your Plant's Achievement Report – it can be amended. Submission of the Intent to Apply and Profile are due Friday, January 31, 2014.

